

▶ Financial Management Skills Programme



welcome to your Skills Programme!

Welcome to the Financial Management Skills Programme. This Skills Programme is powered by Anderson Studios (PTY) Ltd accreditation number ACC/2021/01/0003 and made available in partnership with the UCT Graduate School of Business.

We are thrilled to have you as a part of this Skills Programme, where you will embark on an exciting journey of learning and discovery. Our Skills Programme is designed to provide you with comprehensive knowledge and skills in financial management, equipping you to make informed decisions in the corporate world.

Our experienced convenor, Brian Simelane and our Programme Coordinators at Anderson Studios, will guide you through a dynamic and engaging curriculum that covers a range of topics such as financial analysis, investment strategies, risk management, and corporate finance. We believe that our Skills Programme will not only enhance your professional growth but also foster personal development. We look forward to a fruitful learning experience with you.

This guide will provide you with everything you need to know about your Skills Programme, what is expected of you and what you need to do to pass your Skills Programme.

We look forward to joining you on your exciting learning journey!



about this Skills Programme

The purpose of the Financial Management Skills Programme (14 credits) with unit standards 252040 and 252036 is to provide learners with the knowledge, skills, and practical experience to effectively manage financial resources. This programme is designed to help learners understand financial concepts, analyse financial statements, and develop effective strategies for financial decision-making.

This Skills Programme will focus on the application of financial management principles and practices in a business environment. It covers topics such as financial analysis, budgeting, and financial planning. This Skills Programme will provide learners with the necessary skills to analyse financial information and make informed decisions that impact a business's financial performance.

The purpose of this programme is to equip learners with the necessary skills and knowledge to make informed financial decisions, manage financial resources effectively, and ultimately contribute to the success of a business. It is designed for individuals who are interested in gaining more insight into the processes within a finance unit or for those who are currently working in finance and want to polish up or expand their knowledge and skills in this field.

in this Skills Programme you will engage with a number of different topics within these modules:

▶ **MODULE ONE**
Managerial Finance Fundamentals:
A Comprehensive Overview

▶ **MODULE TWO**
Managerial Finance Analysis:
A Guide to Interpreting Financial Performance

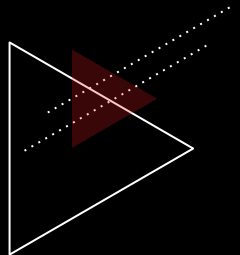
▶ **MODULE THREE**
Financial Forecasting:
Techniques for Preparing Accurate Predictions

▶ **MODULE FOUR**
Financial Planning and Budgeting:
Techniques for Effective Budget Management and Supervision

▶ **MODULE FIVE**
Mathematical Data Analysis:
Techniques for Collecting, Organising and Interpreting Data

▶ **MODULE SIX**
Financial and Economic Data Analysis:
A Guide to Using Mathematical Techniques for Calculations and Representation

▶ **MODULE SEVEN**
Economic Relationships Analysis:
A Guide to Using Mathematical Techniques for Indication



what will I learn in this Skills Programme?

By the end of this Skills Programme you should be able to:



Demonstrate an understanding of the key concepts of managerial finance.



Interpret financial statements.



Draft budgets according to the operational plan of the unit.



Supervise financial management of a unit against given requirements.



Use mathematical techniques to collect and organise data



Apply mathematical techniques to calculate and represent financial and economic data.



Apply mathematical analysis to indicate economic relationships.





content, engagement and activities:

To get the most out of your Skills Programme, we have included engagement activities for you to do from the onset of your programme throughout.



content notes

You are able to work your way through your Programme/Module notes online and learn about the theory that you will apply in your personal capacity, workplace and day-to-day activities. All content is easily downloadable from your Learning Management System (LMS). This allows you to be able to access your content without logging into the LMS.



self evaluation activities

Each module will have self evaluation activities, scenarios and/or case studies and videos for you to watch. These activities do not count towards your grade, but are simply there for you to self assess your understanding. We do however strongly encourage you to complete these activities as they will form part of your portfolio of evidence.

your assessments

At the end of your Skills Programme you will need to complete a:

1. Formative assessment, and
2. Summative assessment

You will submit both assessments at the end of the Skills Programme in the Assessment Module on your Learning Management System. Throughout the programme you will also engage in self-evaluation learning activities which are part of your formative assessment but are not weighted nor graded. We encourage you to complete all the self-evaluation activities in your course as these will check your understanding of the content and assist you in preparing for the Assessment Module.

The formative assessments are competency based, meaning that a registered assessor will assess your submission and grade as 'competent' (C) or 'not yet competent' (NYC). If you are graded as NYC you will receive another opportunity to resubmit your assessment for grading.

You will be allowed 2 resubmission attempts for each assessment.

The pass mark for the summative assessment is 60%.



what happens next?

Once you have successfully completed the Skills Programme, it is time to celebrate your achievement with a Certificate issued from Anderson Studios, with a statement of results issued by the Services Seta!